

The RCPCH has a College Specialist Advisory Committee (CSAC) in Paediatric Gastroenterology, Hepatology and Nutrition which is responsible to the College for monitoring training and assessment within the sub-specialty and advising the College on related issues. This CSAC has a Chair, 2 Training Advisors, an Assessment Advisor, a Quality Advisor and a Trainee Representative, who form the voting members of the CSAC.

## **ROLE DETAILS**

- Trainee Representative
- The Trainee Representative is accountable to the Chair of the CSAC, the Trainees Committee and the Vice President (Training & Assessment)
- Term of office: 3 years or your CCT date, whichever falls earlier

## **ELIGIBILITY**

Applications are now invited from Ordinary members of the College who are Level 3 Subspecialty trainees in Paediatric Gastroenterology, Hepatology and Nutrition who hold a National Training Number (NTN) for a UK approved paediatric training programme.

## **ROLE PURPOSE AND RESPONSIBILITIES**

The post holder will be required to:

- Bring to the CSAC the Trainee perspective on training and assessment issues including monitoring quality and standards of training in Paediatric Gastroenterology, Hepatology and Nutrition.
- To advocate for and represent the views of the subspecialty trainees and ensure that they are brought to CSAC for consideration.
- To contact subspecialty trainees to find out their views on current topics and issues for training prior to CSAC meetings and relay relevant information back to trainees after the meeting.
- To work with the Subspecialty Trainee Representative on the RCPCH Trainees Committee to ensure that the views of subspecialty trainees are represented on a national level.
- To attend meetings and devote sufficient time to the role to meet the demands of the job.
- To assist with and contribute to the updating of the level 3 competencies framework documents and other publications that the CSAC may deem useful for trainees in Paediatric Gastroenterology, Hepatology and Nutrition.
- To contribute to START scenario and MRCPCH examination question setting and quality assurance if appropriate.

## **KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED**

The post holder will be a trainee in Paediatric Gastroenterology, Hepatology and Nutrition with a particular interest in assisting the College in the development of specialist training policy and the delivery of training to standards as set by the GMC and RCPCH, as well as wanting to act as an advocate and representative in the promotion of subspecialty training.

## **WORKING RELATIONSHIPS**

Level 3 Subspecialty trainees in Paediatric Gastroenterology, Hepatology and Nutrition, other members of the CSAC, Officers for Training and Assessment, and Education and Training Division.

## **SUPPORT PROVIDED FROM THE COLLEGE**

The first point of contact will be via the Training Services Administrator (committees) who will forward queries as appropriate.

The College will provide appropriate support and ensure all papers are prepared to ensure ease of understanding.

Members will be reimbursed for the cost of travelling expenses (in line with terms and conditions) and subsistence to attend College meetings. Claims must be submitted using the appropriate form.

## **PROCESS**

Nominations should be submitted electronically by no later than **9.30am on Monday 19 March 2018** at: <http://www.rcpch.ac.uk/rcpch-nomination-form>. Your CV should also be uploaded and the form will also include a statement of up to 250 words outlining the relevant experience and reasons for applying to the post. Please also complete the Equal Opportunities Monitoring section at the end of the form.

The information provided within your application form will be used for the purpose of election to committees only. It will be shared with members of the Royal College of Paediatrics and Child Health in the instance that there is more than one applicant for the position and a vote has to be taken. It will not be shared with any other third parties.

Personal information about unsuccessful candidates will be held for 6 months after the position has been filled, it will then be securely destroyed. Personal information about successful candidates will be retained on their membership file. The information contained in this will be kept secure and will only be used for purposes directly relevant to that person's responsibilities as a committee member.

Applications will be considered by the Paediatric Gastroenterology, Hepatology and Nutrition CSAC and ratified by the Education and Training Divisional Committee.

**Dr Mike Linney, Registrar**  
**February 2018**

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**In accordance with College policy, all candidates should be in Good Standing with the RCPCH.**